

**Stoneville Town Council
Special Meeting Minutes
January 4, 2024
6:00 PM - Council Chambers**

Special Meeting

Present were Mayor Kathy Stanley-Galvan, Councilmen Johnny Farmer, Curtis Bennett, Henry Thornton, and Lee Shelton. Councilman Smith was not present as he resigned on December 13, 2023. Also present were Town Administrator Perry Webster, Finance Officer Shannon Tucker, Town Clerk Deleia Hutcherson, and Town Attorney Eugene Russell.

Welcome: Mayor Galvan welcomed the assembly and called the meeting to order after the Pledge of Allegiance and Invocation at 6:05pm.

Agenda: Mayor Galvan asked for a motion to approve the January 4, 2024, Special Meeting Agenda. Councilman Thornton made a motion to approve the Agenda. Councilman Bennett seconded. Motion carried.

Special Meeting Items Discussed:

1. **Consideration to approve the purchase and installation of a backflow replacement device at the site of Gregory Pallett & Lumber Co., LLC** – Town Administrator Webster advised that after further research by staff and discussion with our Town Attorney, this item is the responsibility of the customer and not the Town. Chapter 53 of the Town of Stoneville Code of Ordinances (53.04) states installation, maintenance and ownership of the required backflow device is the responsibility of the customer. Gregory Pallett has been contacted and will move forward with purchasing and installing the backflow device.
2. **Engineering Procurement for Capital Improvements & Planning Projects** – Town Administrator Webster stated a Request for Qualifications was published November, 19, 2023, to secure engineering services for Capital Improvements and Planning Projects for the wastewater, water, and stormwater systems. Statement of Qualifications were to be submitted by December 18, 2023. He informed the Council that one qualification packet was received from LKC Engineering in response to the advertisement and direct solicitations. Due to pending deadlines for multiple funding agencies, he stated it is necessary to complete procurement as several of the deadlines are this month. He asked the Council to consider negotiations with LKC Engineering and also to request their assistance in submitting documents for the pending deadlines. Councilman Farmer made a motion to approve negotiation with LKC Engineering for Capital Improvements and Planning Projects for the wastewater, water, and stormwater systems and to request their assistance in submitting documents for pending deadlines. Councilman Thornton seconded. Motion carried. Copies incorporated into minutes.

Motion to adjourn meeting made by Councilman Bennett. Councilman Shelton seconded. Motion carried.

Adjourned at 6:39pm



Mayor, Kathy Stanley-Galvan





Town Clerk, Deleia Hutcherson