

AGENDA
STONEVILLE TOWN COUNCIL
Regular Meeting
February 4, 2025 – 6:00 PM
Council Chambers at 101 Smith St.

CALL TO ORDER – MAYOR GALVAN

PLEDGE OF ALLEGIANCE & INVOCATION

Immediately Following the Regular Meeting, the Council will go into Closed Session Pursuant to NCGS 143-318.11(a) (3) To Consult with Town Attorney and (6) Personnel

APPROVAL OF FEBRUARY 4, 2025 AGENDA

CONSENT AGENDA

Consent items listed below are considered routine or have been discussed in previous meetings. These items will be approved with a single motion, second and vote, unless a request for removal from the Consent Agenda is heard from a Council Member.

1. Approval of Minutes
 - a. Regular Meeting – January 7, 2025
2. Approval of recommendation by staff to select WithersRavenel, Inc. to perform a Pavement Condition Survey for the Town in the amount of \$15,000.00 – The Town received two responses to the RFQ (Request for Qualifications)
3. Approval of recommendation by staff to select State Code Enforcement, Inc. to perform Code Enforcement for the Town on an as needed basis. The contract will be at a rate of \$65.00 per hour for field and office work.
4. Approval of purchasing a 2008 Dodge Ram 3500 Regular Cab Truck & Chassis for Public Works in the amount of \$23,000.00.

NEW BUSINESS

1. Proposed Interlocal Agreement for Fire Inspection Services by Rockingham County to the Town of Stoneville – Melissa Joyce, Fire Marshal
2. Consideration of Resolution R-2025-02 Declaring the Town’s intention to close an unopened section of Oakdale Street.
3. Presentation on Creating Outdoor Recreation Economies (CORE) – Lindsay Pegg, Tourism Manager for Rockingham County
4. Consideration to approve Resolution R-2025-03 Supporting the Creating Outdoor Recreation Economy (CORE) Plan in Western Rockingham County
5. Consideration to approve the offer of gifted services from Monster Powerwashing to the town – Mark Steward

OLD BUSINESS - None

PUBLIC COMMENTS

INTERIM TOWN ADMINISTRATOR REPORT

TOWN COUNCIL WORK SESSION – TUESDAY, FEBRUARY 18TH AT 6:00PM

NEXT COUNCIL MEETING – MARCH 4, 2025, AT 6:00PM

CLOSING REMARKS BY MAYOR GALVAN

ADJOURN

CLOSED SESSION
NCGS 143-318.11

(a) Permitted Purposes. – It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:

(1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.

(2) To prevent the premature disclosure of an honorary degree, scholarship, prize, or similar award.

(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.

(4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations, or to discuss matters relating to military installation closure or realignment. Any action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.

(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.

(7) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.

(8) To formulate plans by a local board of education relating to emergency response to incidents of school violence or to formulate and adopt the school safety components of school improvement plans by a local board of education or a school improvement team.

(9) To discuss and take action regarding plans to protect public safety as it relates to existing or potential terrorist activity and to receive briefings by staff members, legal counsel, or law enforcement or emergency service officials concerning actions taken or to be taken to respond to such activity.

(10) To view a recording released pursuant to G.S. 132-1.4A. (b) Repealed by Session Laws 1991, c. 694, s. 4. (c) Calling a Closed Session. – A public body may hold a closed session only upon a motion duly made and adopted at an open meeting. Every motion to close a meeting shall cite one or more of the permissible purposes listed in subsection (a) of this section. A motion based on subdivision (a)(1) of this section shall also state the name or citation of the law that renders the information to be discussed privileged or confidential. A motion based on subdivision (a)(3) of this section shall identify the parties in each existing lawsuit concerning which the public body expects to receive advice during the closed session.

(d) Repealed by Session Laws 1993 (Reg. Sess., 1994), c. 570, s. 2. (1979, c. 655, s. 1; 1981, c. 831; 1985 (Reg. Sess., 1986), c. 932, s. 5; 1991, c. 694, ss. 3, 4; 1993 (Reg. Sess., 1994), c. 570, s. 2; 1995, c. 509, s. 84; 1997-222, s. 2; 1997-290, s. 2; 2001-500, s. 2; 2003-180, s. 2; 2013-360, s. 8.41(b); 2014-79, s. 9(a); 2016-88, s. 3.)

Stoneville Town Council
Regular Meeting Minutes
January 7, 2025
6:00 PM – Council Chambers

Regular Meeting

Present were Mayor Kathy Stanley-Galvan, Council members Johnny Farmer, Curt Bennett, Henry Thornton, Lee Shelton, and Daisy Smith. Also present were Town Administrator Barbara Hollerand, Finance Officer Shannon Tucker, Town Clerk Deleia Hutcherson, Police Chief Rebecca Dixon, and Town Attorney Eugene Russell.

Welcome: Mayor Galvan welcomed the assembly and called the meeting to order after the Pledge of Allegiance and Invocation at 6:00pm. She announced the Council would be going into Closed Session immediately following the regular meeting, pursuant to NCGS 143-318.11(a) (3) to Consult with the Town Attorney, and (6) Personnel.

Agenda: Mayor Galvan asked for a motion to approve the January 7, 2025, agenda with the following two amendments: Add item 3 under new business – Consideration of authorization to purchase three bay doors for the new Public Works building from Affordable Garage Doors, not to exceed \$11,000.00 and remove item 1 – Informational presentation on a proposed community park. Councilman Farmer made a motion to approve the amended agenda. Councilman Thornton seconded. Motion carried.

Consent Agenda: The consent agenda, including the following items: 1. Minutes from October 29, 2024, November 12, 2024, and December 3, 2024. 2. Approval of Resolution R-2025-01 Authorizing the disposition of Town Property – 2002 F250 Public Works Vehicle. 3. Consideration of quote from C.W. Williams & Co. in the amount of \$13,953.84 for brush truck repairs, as recommended by the Fire Chief, was presented to the Council and approved unanimously without discussion. A motion to approve the Consent Agenda was made by Councilman Shelton and seconded by Councilwoman Smith.

New Business:

Consideration to adopt a Fund Balance Policy – Town Administrator, Barbara Hollerand presented a fund balance policy recommendation and also provided the fund balance percentages set by other municipalities in Rockingham County. There was discussion of maintaining 60% of unrestricted general fund balance to ensure financial stability. Some Council members expressed concerns about maintaining flexibility for emergency expenses and future projects. Councilman Farmer suggested this item be tabled for further discussion at the next scheduled work session and the Council agreed by consensus.

Consideration of authorization to purchase three bay doors for the new Public Works building from Affordable Garage Doors, not to exceed \$11,000.00 – A motion was made by Councilman Farmer to approve the purchase from Affordable Garage Doors in the amount of \$11,000.00 as presented by the Town Administrator. Councilman Shelton seconded. Motion carried.

Old Business: None

Public Comments:

Ray Wiggins of 114 S. Glenn Street, Stoneville, raised concerns regarding code enforcement and the status of noncompliant properties. He requested that the Council be more transparent, with less closed sessions and expressed his opinion on some other decisions made by the Council.

Joe Rose of 201 W Matthews Street, Stoneville, commented on his appreciation for town staff and recent improvements. He expressed concern about the vision for the town moving forward with regard to enhancing the downtown area, street improvements, and infrastructure.

James Brown of 200 W Matthews Steet, Stoneville, spoke highly of the staff in place at this time and how the town needs to work to keep good people in place. He also expressed concern about the vision for the town and commented on the number of years he has lived in Stoneville and not a lot has changed.

Hugh Belton of 103 Randolph Street, Stoneville, inquired about why a new Town Administrator was being considered and it was confirmed that the current administrator had submitted a resignation.

Town Administrator Report – Town Administrator, Barbara Hollerand commented on the following items:

- Request for qualifications (RFQs) for a pavement condition study and code enforcement assistance were posted and recommendations will be presented at the next meeting
- A rate study for water and sewer is being done by Rural Water and will be presented at the February Work Session
- A Parks and Recreation survey will be released to the public in the next couple of weeks
- Positive comments were received on snow removal efforts by Public Works

The next Council Meeting was announced for February, 4, 2025, at 6:00 p.m.

Mayor Galvan thanked everyone for coming out to the meeting. She asked for a motion to go into closed session pursuant to NCGS 143-318.11(a) (3) to Consult with the Town Attorney, and (6) Personnel. Motion made by Councilman Thornton to enter closed session. Seconded by Councilwoman Smith. Motion carried unanimously.

Motion to exit closed session made by Councilman Thornton. Councilman Shelton seconded. Motion carried unanimously.

Mayor Galvan announced the return to open session.

Councilman Thornton made a motion for the Mayor to sign the Interim Town Administrator contract for Scott Buffkin. Councilwoman Smith seconded. Motion carried by a majority vote of 4-1. Council members Shelton, Farmer, Smith, and Thornton voted yes and in favor of the motion. Councilman Bennett voted no and opposed the motion.

Councilman Thornton made a motion to recess the meeting until Tuesday, January 14, 2025, at 5:30 p.m. Councilwoman Smith seconded. Motion carried unanimously.

Mayor Galvan announced the meeting is recessed until January 14, 2025, at 5:30 p.m. and the meeting will be held in the Council Chambers at 101 Smith Street.

Meeting recessed at 8:30 p.m.

The meeting reconvened on January 14th at 5:30 p.m.

Motion to exit recess made by Councilman Thornton. Councilman Shelton seconded. Motion carried.

Mayor Galvan asked for a motion to enter Closed Session pursuant to NCGS 143-318.11(a) (3) to Consult with the Town Attorney, and (6) Personnel. Motion made by Councilwoman Smith. Seconded by Councilman Thornton. Motion carried.

Motion to exit closed session made by Councilman Thornton. Seconded by Councilwoman Smith. Motion carried.

Mayor Galvan announced the return to open session with no action taken.

Motion to recess the meeting until Tuesday, January 21, 2025, at 5:30 p.m. made by Councilman Thornton. Councilwoman Smith seconded. Motion carried.

Mayor Galvan announced the meeting is recessed until January 21, 2025, at 5:30 p.m. and the meeting will be held in the Council Chambers at 101 Smith Street.

Meeting recessed at 7:10 p.m.

The meeting reconvened on January 21st at 5:30 p.m. Councilman Farmer was absent from the meeting.

Motion to exit recess made by Councilman Thornton. Councilwoman Smith seconded. Motion carried.

Mayor Galvan asked for a motion to enter Closed Session pursuant to NCGS 143-318.11(a) (3) to Consult with the Town Attorney, and (6) Personnel. Motion made by Councilman Shelton. Seconded by Councilman Thornton. Motion carried.

Motion to exit closed session made by Councilman Thornton. Seconded by Councilwoman Smith. Motion carried.

Mayor Galvan announced the return to open session with no action taken.

Motion to recess the meeting until Thursday, January 23, 2025, at 5:30 p.m. made by Councilwoman Smith. Councilman Thornton seconded. Motion carried.

Mayor Galvan announced the meeting is recessed until January 23, 2025, at 5:30 p.m. and the meeting will be held in the Council Chambers at 101 Smith Street.

Meeting recessed at 7:35 p.m.

The meeting reconvened on January 23rd at 5:30 p.m.

Motion to exit recess made by Councilman Thornton. Councilman Shelton seconded. Motion carried.

Mayor Galvan asked for a motion to enter Closed Session pursuant to NCGS 143-318.11(a) (3) to Consult with the Town Attorney, and (6) Personnel. Motion made by Councilwoman Smith. Seconded by Councilman Thornton. Motion carried.

Motion to exit closed session made by Councilman Thornton. Seconded by Councilman Shelton. Motion carried.

Mayor Galvan announced the return to open session with no action taken.

Motion to adjourn the meeting made by Councilwoman Smith. Councilman Shelton seconded. Motion carried.

Meeting adjourned at 8:05 p.m.

Mayor, Kathy Stanley-Galvan

Town Clerk, Deleia Hutcherson

DRAFT